

Franchisee to Franchisee Request Letter

Date: ____ / ____ / _____

To,
Kotak Commodity Services Pvt. Ltd.
1st Floor, Nirlon House ,
Dr. A. B. Raod, Worli
Mumbai 400 030.

Dear Sir,

I/We _____ am/are registered as a Client with you
under Client code _____.

I/We was/were introduced to Kotak Commodity Services Pvt. Ltd. by _____
(name of the franchisee).

With effect from _____(date), I/We wish to shift from _____
existing franchise to _____ new franchisee.

I/we undertake to continue to fulfill and settle all my/our obligations in respect of my/our
transaction to Kotak Commodity Services Pvt. Ltd.

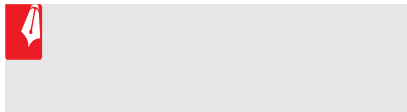
I understand that the shifting shall take place only on receipt of No obligation certificate from
_____ existing franchise and acceptance note from
_____ new franchisee.

I confirm that my balance with Kotak Commodity Services Pvt. Ltd. under my above referred account
as on _____ is Rs _____ (In words _____
_____ only)

Kindly do the needful.

Thanking you,

Clients Signature:



I agree to the above

Existing franchisee

Name: _____

Fran code: _____

I agree to the above

New franchisee

Name: _____

Fran code: _____